



Linden Lodge School

Provider of specialist education since 1903

Title:	Website Privacy Policy		
Type:	POLICY		
Review Cycle Frequency:	1 year – Summer		
Lead Staff:	Data Protection Officer		
Support:			
VERSION CONTROL:			
Version No	New document or reasons for revision	Agreed by	Date
1	Migration to new document version control system	Office	April 2021
			Summer 2023
LINKED INTERNAL DOCUMENTS:			
LINKED EXTERNAL DOCUMENTS:			

Equalities Statement:

We have carefully considered and analysed the impact of these policies on equality and the possible implications for people with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

Requests for Paper Copies:

If you require this policy in a different format e.g. print or braille please contact Co-Headteachers@lindenlodge.org.uk

Wellbeing statement of commitment

We are committed to providing a healthy working environment and improving the quality of working lives for all staff and students. The wellbeing strategy aims to support our mission, core values and freedom of thought and expression, freedom from discrimination and the recognition that our community is our greatest asset. For further information on our schools commitment to wellbeing, please see the Mental Health and Wellbeing Policy and Strategy document, or visit our school website.

Linden Lodge School considers the privacy of its website users to be a serious issue. Please read the following to learn more about our privacy policy. Linden Lodge School is a school based in the United Kingdom

What this Policy covers

This policy covers how Linden Lodge School treats personal information that Linden Lodge School collects and receives, including information to your past use of our website. Personal information, is information about you that is personally identifiable like your name, address, email address or phone number, and that is not otherwise publicly available.

This policy does not apply to the practices of companies that we do not own or control, or to people that we do not employ or manage.

Information Collection and Use

General

Linden Lodge School collects personal information whenever a user chooses to contact us via the web form within the contact us section.

When contacting us using this method we ask for information such as your name, e-mail address and telephone number.

Linden Lodge School automatically receives and records information on our server logs from your browser, including your IP address, Linden Lodge School cookie information, and the page you request.

We use information for the following general purposes: to customise the content you see, fulfil your requests and for technical web site administration purposes.

Information Sharing and Disclosure

We do not rent, sell or share personal information about you with other people or non-affiliated companies except to provide products or services you've requested, when we have your permission.

We will use reasonable efforts to ensure that your personal data is not disclosed to regional/national institutions and authorities, unless required by law or other regulations.

Changes to Privacy Policy

We may update this policy. We will notify you about significant changes in the way we treat personal information by placing a prominent notice on our website.

Privacy Support and Contact Information

If you have any questions or suggestions, please contact the dpo via:
dpo@lindenlodge.org.uk